

MEMORANDUM

TO: The Honorable Mayor and
Board of City Commissioners

FROM: Tom Berry
Interim City Manager

DATE: July 31, 2014

SUBJECT: City Manager's Report

Submitted for your consideration are significant activities by departments for June. Please contact the above-signed or Wes Smith, Assistant City Manager for Customer Service and Support, if you have any questions.

Airport

- **Terminal complex improvements project – Phase 3.** Demolition activities are currently underway and should finish this month. Storm and sanitary sewer drainage will take place after the demolition is completed later in July before the short-term and rental car return parking lots are installed this summer.
- **Airport statistics.** We boarded 2,929 passengers in May, which is a 2.2% decrease from May 2013. Our cargo freight carried was down 11% (outbound) and down 3.7% (inbound) over this time last year. Air cargo expansion is somewhat flat and has not recovered from the recession yet per UPS officials. 94% of our flights were on time last month with 0 cancellations.
- **Food and Beverage Concession space.** The upfit for the vending space is currently out for bid and the pre-bid conference is July 10. The bid opening is on July 17. This is the space in the new terminal adjacent to the screening checkpoint that has not been built out yet. The space will be a vending area when it is complete with an area to charge computers/cell phones and (2) television sets.

Central Services

Procurement

- Conducted 4 bid opening/proposal closings
- Conducted 4 pre-bid/proposal conferences
- Released 9 bids/proposals
- Issued 78 purchase orders

Fleet Management - Main

- Billable hours – 698.53
- Billable labor cost – \$52,648.51

Fleet Management - Transit

- Billable hours – 171.98
- Billable labor cost – \$12,898.19

Materials Management

- Received surplus property from Recreation and Parks, Human Resources, and City Manager's Office
- Total Issues - Storeroom: 288
- Total Value - Storeroom: \$20,323.52
- Total Issues – Auto Parts: 715
- Total Value – Auto Parts: \$58,518.82

Downtown Manager

- The Movies on the Flint first movie of the series was a great success! There were families from as far as the Metro Atlanta area that came to enjoy the beautiful weather and movie in Riverfront Park. Citizens like the new viewer's choice voting where they get the opportunity to choose the final movie that will be shown in July. For more information on the Movies on the Flint contact Monique Broughton at (229) 483-7665.
- Summer time is here and we are receiving numerous special event applications. If you don't know where to start, we are here to help. It is our goal to assist event coordinators in planning a fun, safe and successful event that contributes to the community. If you would like to coordinate a preliminary discussion about your event prior to completing the application, you may contact the Downtown Manager's Office at (229) 483-7665.

Code Enforcement Department

- During the month of June, code enforcement personnel served 587 delinquent property tax notices (Tax Levies) throughout the City of Albany.
- During the month of June, Code Enforcement Officers received 72 new warrants from the Municipal Court. During the month, 58 warrants were

researched. The warrant team conducted 56 attempts to arrest and of those, 12 were jailed. In addition, there were a total of 5 warrants administratively cleared. The total face value of the warrants from those arrested was \$9,809.66

Selected Statistics

- Total Inspections: 1,428
- Substandard Buildings:
 - Residential Building Inspections: 134
 - Repair Violations: 162
 - Structure Fire Inspections: 21
- Total Cases Opened: 288
- Total Cases Closed: 337
- Junk Vehicles:
 - Red Tagged: 40
 - Citations Issued: 24
 - Cleared: 26
- Weed Violations:
 - Notices: 211
 - Cleared: 87
 - Cut List: 40
- Signs removed from right of way: 113
- Alcohol Licenses: 3
 - Consumption: 1
 - Off Premises: 1
 - One Day: 2
- Occupational Tax Certificates Reviewed: 82
- Subpoenas Served: 62
- False Alarms Processed: 525
- False Alarm Appeal Hearings Processed: 0

Community and Economic Development

Please Note: The numbers and costs for Housing Rehabilitation, Emergency Repair, Energy Efficiency, Neighborhood Stabilization and New Construction Programs reflect the beginning of the 2013 Fiscal Year.

HOME/CDBG Housing Rehabilitation Programs, Emergency Repair, Energy Efficiency, NSP (Neighborhood Stabilization Program), and New Construction Programs

- Four projects completed, total year-to-date: 16
- Total amount spent: \$98,785.91; total year-to-date: \$517,319.89.
- Project delivery costs (salaries, etc.) offset the above figures monthly.

Weatherization Program

- The Weatherization Program's new fiscal year began in April 2014- Current.
- 0 projects completed; total year-to-date: 4

- Total amount spent: \$3,326.92 (travel); total year-to-date: \$12,921.02

Rental Program

- Total number of units: 229
- Total number of tenants: 174
- Total number of vacant units: 55
- TBRA vouchers issued 55
- TBRA under lease 41
- TBRA Workshops 0

Homeless (Emergency Shelter) Program

- Rapid Re-Housing Vouchers Issued: 34
- Number of households assisted (other than housing): 49*
- *These households were assisted through information referrals such as Faith Community Outreach Center, The Liberty House, Salvation Army's Rapid Re-housing, Neighborhood Service Center and / or Low income Housing Projects.

Economic Development

- Four Microbusiness Enterprise Center Clients
- 0 Downtown Retail Incubation Program Clients
- Three Section 3 Certified Business
- 75 Section 3 Certified Residents
- Five EDA Loans
- 0 Inactive EDA Loan
- One ED RLF Loan
- Four ED Deferred RLF Loans
- One ED Loan
- Five Flood Recovery Business Loans
- Two Redevelopment Loans
- Two Section 108 Loan Repayments
- 0 New Loans

Housing Counseling Program

- Nine pre-purchased one-on-one counseling sessions conducted
- 0 clients to purchase a home
- Three default one-on-one counseling sessions conducted
- Two post-purchase one-on-one counseling sessions conducted
- 0 lease to purchase one-on-one counseling session conducted
- 0 Budget and credit one-on-one counseling sessions conducted
- 12 pre-rental one-on-one counseling sessions conducted
- Two Homebuyer Education Workshops (30 participants)
- 0 Other Workshops
- One Outreach Event: Fair Housing Presentation – Housing Conference
- 0 Training Sessions

Engineering

- **Nottingham Way, Phase II** – Plans have been developed to make improvements from Westover Blvd. south to Stuart Avenue. The project will include roadway widening, lane changes and signal improvements. The on-ramp for Liberty Expressway will not be included in this Phase. Deerfield-Windsor has agreed to provide additional R/W on the east side of Nottingham Way.

After meeting with the Homeowners Association numerous times, it is the staff's recommendation that the City of Albany proceed with the condemnation process if this project is to ever be constructed.

- **Dawson Road at 3rd Avenue and Magnolia** – This project will include intersection improvements including new traffic signals, south bound right turn lane addition and drainage improvements including traffic signals, south bound right turn lane addition and drainage improvements. The lane addition required additional right of way. We have not completed the appraisals and owner concurrence. The City Attorney has prepared the deeds for the new right of way.

The City Attorney sent letters to the three homeowners requesting a contact number for their lending agency. Only one of the homeowner's has signed the documents for additional right-of-way to construct the new right turn lane. Staff recommends proceeding with the condemnation process to move forward.

OTHER PROJECTS

- **Chehaw Park Sanitary Sewer** – This is a project funded by SPLOST V and SPLOST VI funds to provide sanitary sewer service to Chehaw Park. The County agreed to pay \$330,541.20 for additional sewer along Philema Rd. The construction contract was awarded to Popco, Inc. for the cost of \$1,397,200.75.

The contractor has installed the wet well structure and a portion (approx. 75%) of the gravity sewer pipe within the park. They are currently boring under the main road in Chehaw and preparing to start installing pipe along Philema Road.

- **Resurfacing Project 2013, Public Works** – Oxford Construction Company was the low bidder at \$3,076,645. Work is complete on Gordon, Washington, Broad, Clark, Relswood, Jackson and Baker. Oxford is performing preparatory work on the other streets prior to milling and paving. City Commission approved a change order to reconstruct portions of Stuart Avenue.
- **East Broad Avenue Bridge Renovation Project** - This project is a DOT project that consists of the demolition of the existing bridge and construction of a new bridge. The existing bridge has been completely removed. Foundations

for the piers are complete. The contractor is constructing sections over the east side of the river and is working on the first section on the west side. They are on schedule based on information provided by the Contractor.

- **Roosevelt Storm Drainage Project** - This project consists of storm drainage pipe running from Haley St., along Residence Ave., Cleveland St. and Roosevelt Ave. to the storm pond at Davis St. Oxford has completed the majority of the work on Roosevelt and Cleveland with repaving remaining. They are installing the storm and sanitary pipe on Residence and should begin work on Haley within 2 weeks
- **Alley Paving Project, Phase I** – This project consists of paving 7 alleys with the City of Albany. The low bidder was Jim Boyd Construction with a bid of \$1,038,901.25. The City Commission voted to award the contract at the July 8, 2014 work session.

Notice of Award will be issued after the July 22, 2014 City Commission meeting. Anticipate actual construction commencing in September.

GEORGIA DOT PROJECTS

- **Jefferson Street/Bypass Interchange Improvements** –The contract has been awarded to Oxford Construction. The City's sanitary sewer work is complete. Utility relocation is currently underway. The piers for the bridge over Jefferson Street are complete and beams are in place with a majority of the deck installed. The railroad bridge construction has started. Site grading is ongoing as weather permits.
- **Roosevelt Avenue/Jefferson Street (State Route 91)** – This project is a GRIP project funded by the DOT and is an At-Grade Railroad Intersection Improvement Project. The DOT contract with Oxford Construction is complete. However, the railroad failed to install the concrete panels while the intersection work was being performed. Norfolk Southern is scheduled to install the panels July 15th and 16th.
- **Slappey Blvd and Oglethorpe Blvd. (Business Route 19)** - This project consists of milling and resurfacing Slappey Blvd. from Albany Bypass/St. Rt. 19 to Oglethorpe Blvd. and Oglethorpe Blvd. from Slappey Blvd. to St. Rt. 19 Overpass. The City and the DOT agreed to include the cost of lowering and raising the manholes along these routes in the DOT contract. The contract was awarded to Reeves Construction. Milling and resurfacing work is complete. Contractor is working on reinstalling traffic control loops for signals.
- **Arborist**
Renewed membership to Georgia Urban Forestry Council

Researching and writing Div. 2 Public Rights-Of-Ways and Other Public Places
of Article II – Tree Protection of Chapter 62-Vegetation Ordinance

Made numerous inspections to assist City, KADB, WG&L and citizens
including:

601 N. Madison St.
303 S. Jackson St. and 304 W. Highland Ave/C&ED
661 8th Ave.
532 Pine Ave.
1001 Summit Dr.
501 S. Valencia Dr.
1416 E. Tift Ave./C.E.
2017 Sharon Dr.
7-6 16th Ave.
1912 Pineknoll Ln.
118 Philema Rd.
1304 S. Davis St.
307 Tremont Ave.
205 Barfield Ave.
1814 Pine Needle Ln.
700 Pine Ave.
1415 S. McKinley St.
313 S. Valencia Dr.
1907 Queens Rd.
2220 Massey Dr.
2015 Murray Hill Ln.
2402 Whispering Pines Circle
717 W. Highland Ave.
2208 Lullwater Rd.
715 Tenth Ave.

There are currently 46 trees scheduled for removal.

Finance

General Fund Cash & Investments

- Total Cash and Investments Available for Operations \$8,248,318
- Total Cash Stabilization (Reserve) \$3,643,529

SPLOST V

- Received \$63,259,242 in SPLOST V revenues (inception thru April, 2011)
- Total Available Cash & Investments \$8,369,231 (includes interest earned)

SPLOST VI

- Received \$33,072,250 in SPLOST VI revenues (inception thru June 30, 2014)
- Received in the month of June, 2014 - \$801,671

- Total Available Cash, Investment, Bond Proceeds \$26,553,633 (includes interest earned)

Sales Tax (LOST)

- Received \$9,329,581 (fiscal year to date thru June 30, 2014)
- Received in the month of June, 2014 - \$751,551

City/WG&L Operating Transfer

- Received \$8,010,359 (fiscal year to date thru June 30, 2014)
- Received in the month of June, 2014 - \$0

Job Creation Fund

- Received \$2,584,700 (fiscal year to date thru June 30, 2014)
- Received in the month of June, 2014 - \$0
- Total Investment \$15,150,462

Fire

June Statistics

• Residential structure calls	24
• Other structure calls (public assembly, industry, educational etc.)	5
• Vehicle fires	7
• Outside fires (brush, rubbish, crops etc.)	18
• Total fires	54
• Emergency medical responses	39
• False alarm responses	52
• All other responses (lockout, utilities, vehicle accidents etc.)	129
• Loss summary (city and county)	431,000
• Fatalities – civilian	0
• Fatalities – firefighters	0
• Injuries – civilian	11
• Injuries – firefighters	0
• Fire inspections	400
• Violations	137
• Violations corrected	19
• Fire prevention participants	501
• Fire training hours	4,249
• Percentage of fire training attendee	100

Emergency Management Activities

- EMA attended the monthly Local Emergency Planning Committee meeting at Phoebe Putney North Hospital. Final preparations were made for the Albany Airport tabletop exercise.
- EMA attended the Region “K” Healthcare Coalition meeting at Phoebe Northwest. The Coalition was developed to support each other during times of emergency.

- EMA presented EM and NIMS training then participated in a tabletop exercise for the Albany State University President's Cabinet.
- EMA submitted a grant request to GEMA/FEMA for funds to update the current Pre-Disaster Mitigation Plan.
- EMA attended the GEMA Area 2 EMA Directors meeting in Camilla for training.

Communications

- Albany 9-1-1 Staff participated in Code Red's On-Line Training featuring their newest product and explaining the conversion process which will take place by the end of 2014.
- EMA/Albany 9-1-1 hosted the Albany Police Department's Citizen's Academy. Students of the Academy were briefed on the operations of both the 9-1-1 Center and Emergency Management/Emergency Operations Center.
- EMA/Albany 9-1-1 Staff attended CJIS Core Team CAD Maintenance Training and CJIS Oversight Board Meeting during the Month of June.
- EMA, Fire and 9-1-1 Staff participated in the Southwest Georgia Regional Airport's Annual Tabletop Exercise held in the Airport Conference Room. The Federal Aviation Administration and the Transportation Security Administration requires the Airport to review its Emergency Plan annually by conducting tabletop exercises.
- 9-1-1 Staff continues to receive training on the upgraded Motobridge Communications System.

911 Service Calls

- APD – 13,677
- DCP – 1,583
- EMS – 1,753
- AFD – 606

Training Division Activities

- Training hosted a two day extrication course presented by SOWEGA Chief's Association with approximately 35 attendees from around the Southwest Georgia Region.
- Training hosted a meeting on behalf of the Georgia Fire Investigators.
- Training assisted Transit with driver simulator training on June 5th.
- Training conducted a 5-day, 3-hour Haz-mat Training.
- Training hosted SOWEGA Chief's Leadership I Course with 33 attendees.
- AFD Recruit Class began on June 23rd with 18 students.
- Dougherty County SWAT was on site using the Training Center's Burn Building for a 2-day training exercise.
- Training assisted APD with driver simulator training on June 25th.
- Training assisted Dougherty County Sheriff's Department with driver simulator training on June 26th.

Human Resources Management Department

Recruitment and Training Activities

- On-line applications received 586
- Pre-Employment drug screenings 35
- Random Safety Sensitive drug screenings 04
- Random DOT Screenings 05

Processed New Hires

- Full-time 06
- Part-time 18

Compensation and Benefits Activities

- Processed terminations 11
- Processed Death Claims 02
- Retirement Enrollment 05
- Survivor Benefits Enrollment 01
- Processed New Hires 12

Entered Notice of Changes

- Promotions 01
- Demotions 00

Risk Management

- New Claims 26
- Closed Claims 21
- Defensive Driving Participants 37
- Subrogation amount \$3,646.07

Workers' Compensation Claims

- New Claims 11
- Reimbursements / Refunds Received \$32,009.09

Information Technology

CJIS Project

- The goal of the Criminal Justice Information Systems project is to develop and implement an enterprise solution whereby 911 Communications, Albany Dougherty Drug Unit, Albany Police Department, Code Enforcement, District Attorney's Office, Dougherty County Jail, Dougherty County Police, Emergency Medical Fire Department, Sheriff's Office, and the Courts share as much information as possible.
- The Dougherty County Commission has approved the contract to SunGard for the purchase of the new applications. All agencies are in the process of building the tables and pick lists within the new system.

311 Call Center Statistics

- The 311 Mobile App for the iPhone and Android cell phones have been released. To get this free app, go to your mobile app store and download "AlbanyGa311". If you have any questions or problems, please contact the 311 Call Center Monday – Friday, 8:00am – 5:00pm for assistance.
- The 311 Call Center provides citizens with a single call / single web site source to receive information or to place a service call request. The governmental agencies involved are all of the City departments, all of the County departments, and Water, Gas & Light.
- The website version is available on www.311answers.com. To access this service via telephone, dial 311 or 229-878-3111. The 311 telephone number works with Alltel, AT&T land line, AT&T Mobility, Mediacom, Sprint Nextel, SouthernLINC, T-Mobile and Verizon. The below statistics are provided by Google Analytics and Taske Software.
- The 311 Call Center answered 2,933 calls from citizens.
- The total 311 website visits was 523.

Setting E1 to accept WGL staff as COA employees

- Both IT departments (City and WG&L) have worked very closely to address and met the head-on challenges to extract the necessary personnel and procurement data from Banner into EnterpriseOne system.
- With a go-live deadline of July 1, 2014, all primary objectives have been addressed and met. The required necessary data has been successfully transferred and tested prior to the go-live date.

Setting up network connections at Lily Pond onto city domain

- In addition to the data transfer and conversion requirement challenge there is also a network and hardware challenge that needed addressing and resolve to have former WG&L employees who will be accessing applications and system within the city domain be able to log in from the WG&L domain.
- Both IT Department staff and the WG&L Telecommunication department worked very close to provide hardware, network and connectivity solutions. Fiber optics were needed, identified and run at the Lily Pond facility to support additional network switches in place. New user accounts were developed and provided. Throughout this process access and network security was high on the list. VPN accounts and other network connections where developed, establish with these measures in place. As of July 1, 2014 all connections specified for the go-live date were met and successful connection tested and established.

City of Albany/Dougherty County Website Statistics

- The City of Albany E-Newsletter subscription count increased to 4,252, which is up by six from the previous month.
- Total number of visitor count to the website is 60,599. This is a decrease of 9,156 from last month of 69,755 with daily average visits of 2,020.

- Out of the total count, 25,270 (41.70%) are returning visitors and 35,329 (58.30%) are new visitors. The average number of pages each visitor goes to is 2.48 with average per-visitor duration time of 3:47 minutes.

Planning

Administration

- City Permits - 294 (\$23,719.45); County Permits – 76 (\$8,002.90)
- Estimated Construction Cost-City – \$1,920,268.98
- Estimated Construction Cost-County – \$590,953.77
- Responded to 950 calls and walk-ins
- Business First – 5 calls, 1 email inquiries, 1 walk-ins, 0 sent questionnaire, 0 completed questionnaires

Planning Staff Activities:

- Processed 72 occupational tax certificates; applications: 1 historic, 2 minor subdivision, 3 rezonings, 4 special approvals, 3 wireless communications; 1 subdivision recorded; 16 new construction permits, 10 sign permits
- Advertised RFQ for Rawson Circle Surveys
- Continued Zoning Ordinance update
- Continued process of updating Flood Hazard Mitigation Plan
- Completed Reasonable Accommodation Text Amendment
- Began process of Comprehensive Plan update
- Attended Retention/Recruitment Task Force Meeting with MillerCoors

Transportation Planning Activities:

- Completed the Draft FY 2015-2018 TIP, which is out for public review.
- Held quarterly DARTS Transportation (CTC, TCC, and PC) meetings.
- Continued to update the 2040 LRTP; held two public workshops.

GIS Staff Activities:

- Mapped six BFEs and two LOMAs
- Installed ArcMap 10.2 for 12 users.
- Attended CJIS Core Team meetings on June 9, 10, and 17. Developed GIS layers for CAD Implementation.
- Completed copying GIS layers to ArcGIS 10.2 server; began editing data on 10.2 server. Began the process of migrating users to the new server.
- Prepared a total of approximately 65 paper maps

Police

Crime Trend

The following reflects the crime statistics for the month of **June** 2014 and the activities and events for **July** 2014.

No New Information Provided.

Community Oriented Policing Events/ Activities:

- Neighborhood Watch Meetings throughout all Districts
- Crime Stoppers Board Meeting every third Tuesday of the month
- Stop Violence Weekly Meeting
- Officers continue to speak about crime prevention at schools, churches, and civic group meetings. Officers also show a presence at community events that are held in all districts.

APD News Headlines and Community Activities:

- Activity: West Whitney Avenue Homicide/Still active
- Activity: Albany Police Department participated in the annual Cops on Doughnut Shops over 13,000-dollars was raised by local law enforcement for Special Olympics Georgia.
- Activity: Crime Prevention Unit and "Chic-Fil-A" hosted Crime Prevention Night at the restaurant's Dawson Road location.
- Activity: The Albany Police Department and the Dougherty County District Attorney's Office hosted the second gun class for the year. Twenty citizens participated in the course.
- Activity: Teams from the Albany Police Department placed 2nd and 3rd during a law enforcement bowling tournament held in Carrington, Georgia.
- Activity: Clean Car Campaign continues to help deter car break-ins
- Activity: Two business armed robberies: Doyle's and D&D Mart remain active
- Activity: The Crime Prevention Unit passed out 244 crime notifications and Clean Car Campaign flyers in the Cardinal Grove Court, Cardinal Street and the 4000 block Gillionville Road (Country Place Apartments).

Recruitment /Personnel Update:

- No candidates are in the academy at this time.
- Five new recruits will attend July 7, 2014.

Crime Prevention Tip of the Month:

- This month the Crime Prevention Unit visited several businesses that experienced burglaries and encouraged the owners to maintain a good alarm and video surveillance systems.

Public Works

Public Works Work Order Report

- Public Works closed 1,149 work orders during the month of June.

Sewer Division

- Sewer maintenance crews completed a variety of work including manhole, tap and sewer main repairs and ditch maintenance activities.
- Maintenance crews cleaned 26 sanitary sewer/storm lift stations.
- Locate Technicians completed 587 Sewer Locates.
- Industrial Pretreatment staff completed 12 Grease trap inspections and received 29 manifests.
- WPC staff collected 219 dump tickets from haulers of septic tank disposal loads.
- There were no flow days in excess of the 32 MGD permit flow rate at WPC.

Street Division

- Concrete crew poured 120 cyds of concrete which included repairing 10 sewer cuts and worked on the Sales Tax sidewalk repair project as well as slab at Georgia Forestry Commission.
- Grade crew repaired 135 alleys and hauled 187 loads of debris and dirt.
- R.O.W. crew mowed side parks and D.O.T. routes.
- Asphalt crew repaired 195 potholes.
- Street sweepers swept 4,625 lane miles including Clark, Dawson Rd., Slappey, Palmyra Rd., Newton Rd., Oakridge Dr., Philema and Gillionville.
- Tree crew trimmed 275 trees, removed 20 trees and cleared 5 blind corners.

Solid Waste Division

- Received 940 work orders and closed 852.
- Collected 26.4 tons of recyclable materials.
- Collected and disposed of 2,521.73 tons of garbage and yard trimmings.
- Delivered 161– ninety gallon barrels.
- Lee CI Litter Work Detail–Areas Worked: 16, Bags Collected: 185 and Number of Inmates: 55.
- Code Enforcement Activity–Violators contacted: 57, Citations Served: 3, Warnings issued: 3, & Total Violations Cleared: 82.

Recreation and Parks

Centers and Gyms Programs/activities

- Kristin Caso, ARPD Special Events & Marketing Coordinator, assisted Marie Ostrander of the Dougherty County Sheriff's Office with the coordination of the "Cops on Doughnut Shops" fundraiser for Special Olympics Georgia. Law enforcement officers from several departments, along with Special Olympic athletes collected funds the weekend of June 13 & 14 at the Albany Krispy Kreme. The total for the two days was \$13,173.

- Senior Citizen's Prom was held on June 20 from 7:00 - 11:00 pm at the Albany Civic Center; 135 seniors were in attendance.
- N.I.E. Program (Newspaper in Education Program) – youth participants at Centers and Gyms receive papers from the Albany Herald for participating in the program. Participants read and discuss on various topics. The purpose of N.I.E program is to keep participants informed on current events.

Thornton Gym:

- Monthly on-going programs include:
 - Summer Program: Monday – Friday 9:00 am – 4:00 pm (ages 7-14); 5:00 pm – 7:30 pm (ages 15 and up); approximately 60 attendees daily.
 - After School Program: Tuesday - Thursday from 5:30 – 7:30 pm; 160 participants.
 - Men's Free Play Basketball: Tuesday - Thursday from 5:30 – 7:30 pm; 160 participants.
 - Ceramics: Monday – Wednesday from 9:00 am - 12:00 pm; 145 participants.
 - Adult Men's Basketball: Monday & Wednesday from 7:30 – 9:00 pm; 240 participants.
 - Teen Basketball Program: Monday – Friday from 2:30 – 5:30 pm; 120 participants.
 - Grandparent's Club met on June 14 from 10:00 – 11:30 am.
 - Fire Safety Seminar was held on June 12 at 10:40 am. Guest speakers were Sgt. Taylor, Driver Hickman, and Fire Fighter Whyte. 46 attendees.

Henderson Gym:

- Monthly on-going programs include:
 - Summer Program: Monday – Friday from 9:00 am – 4:00 pm (ages 7-14); 5:00 pm – 7:30 pm (ages 15 and up); 90 participants.
 - Adult Co-ed Zumba/Aerobics: Monday, Tuesday & Friday from 6:00 - 7:30 pm; 40 participants daily.
 - Ceramics: Tuesday – Thursday from 4:30 - 7:30 pm; 6 participants.
 - Men's Basketball: Monday & Wednesday from 7:30 – 9:00 pm; 240 participants.
 - Fire Safety Seminar was held on June 9 from 12:30 – 1:00 pm; 35 attendees.
 - Personal Hygiene seminar was held on 6/24 from 9:30 – 10:00 am. Deborah Willingham with the Dougherty County Health Department talked to attendees about the importance of personal hygiene; 20 attendees.

Carver Gym:

- Monthly on-going programs include:

- Summer Program: Monday – Friday from 9:00 am – 4:00 pm (ages 7-14); 5:00 pm – 7:30 pm (ages 15 and up); 35 participants daily.
- 35 & Over Basketball Program: Tuesday & Thursday from 6:30 – 8:00 pm; 200 participants.
- Weight Room: Monday – Friday from 9:00 am – 12:00 noon & 4:00 – 8:00 pm; 48 participants.
- 34 and Under Basketball Program: Mondays from 7:00 – 8:00 pm; 175 participants.
- Special Olympics Volleyball: Tuesdays - Thursday from 5:30 – 6:30 pm.

Bill Miller Gym:

- Monthly on-going programs include:
 - Ceramics: Monday - Wednesday from 9:00 am – 12:00 pm; 120 participants.
 - Aerobics: Monday – Thursday from 6:00 pm - 7:00 pm; 35 participants daily.
 - Crochet: Tuesday and Wednesday from 9:00 am -12:00 pm; 120 participants.
 - Youth Basketball Clinic: Mondays, Wednesday, and Friday from 7:00 – 8:30 pm. Participants are being taught the fundamentals of basketball; 45 participants.
 - Free Play Volleyball: Sundays from 2:00 – 7:00 pm; 30 participants.
 - Summer Program: Monday – Friday from 9:00 am – 4:00 pm (ages 7-14); 5:00 pm – 7:30 pm (ages 15 and up); 75 participants daily.
 - Personal Hygiene Seminar was held on June 10 at 10:00 am. Ms. Deborah Willingham with the Dougherty County Health Department talked to participants about the importance of personal hygiene; 25 participants.
 - Fire Safety Seminar was held on June 11 at 1:00 pm. Captain Wells, Fireman Owens and King talked to participants about fire safety and fire drills; 40 participants.

Turner Gym:

- Monthly on-going programs include:
 - Men's Adult Free Play Basketball: Monday – Saturday from 4:00 – 6:00 pm; 160 participants.
 - Weight Room: 9:00 am – 1:00 pm & 4:00 – 8:00 pm Monday – Thursday; Fridays & Saturdays from 9:00 am – 1:00 pm; 200 participants.
 - Youth Basketball: Monday – Wednesday from 6:00 – 7:30 pm. Participants are taught fundamentals and sportsmanship of basketball.
 - Boxing: 9:00 am – 1:00 pm & 4:00 – 8:00 pm Monday – Thursday; Fridays & Saturdays from 9:00 am – 1:00 pm; 80 participants.

Lockett Station:

- Monthly on-going programs include:
 - Summer Program: Monday – Friday from 9:00 am – 4:00 pm (ages 7-14); 5:00 pm – 7:30 pm (ages 15 and up); 1,254 participants.
 - 35 & Over Basketball Program: Tuesdays from 6:00 pm – 7:30 pm; 178 participants.
 - Free Play Basketball: Monday – Wednesday from 3:30 pm – 7:30 pm; 428 participants.
 - Total attendance for the month at all centers and gyms was 9,292. A total of 44 community service workers completed 639 hours.

Flint River Municipal Golf Course overview of June 2014

- The total rounds of golf for the month were 800 including 700 riding and 100 walking. Compared to June 2013 revenues in green fees decreased by 11%, golf merchandises sales decreased by 9%, golf memberships revenues decreased by 24%, power carts revenues decreased by 26%, and concessions revenues increased by 28%. The overall net deposit was down over June 2013 by 13%. The concessions for the month not including beer sales were \$1,186. Banquet room rentals for the month were \$275.00.
- Maintenance crew aerated the greens and sprayed for fungi.

Park Planning and Natural Resources

- Work progresses with routine Summer season work such as turf mowing, plant bed maintenance, weed removal, litter control, and herbicide applications

Health/Fitness Wellness & Community Events

Jackson Heights Fitness & Wellness Center:

- Monthly on-going programs include:
 - Hip Hop Abs/Boot Camp Cardio/Sit & Tone Classes - 445 participants.
 - Total attendance for the month at Jackson Heights/Fitness Center was 1,614.

Carver Teen Center/Sports Complex:

- Monthly on-going programs include:
 - Aerobics: Monday, Wednesday, & Thursday from 6:00 – 7:00 pm; 176 participants.
 - Summer Program: Monday – Friday from 9:00 am – 4:00 pm (ages 7-14); 5:00 pm – 7:30 pm (ages 15 and up); 1,318 participants.
 - Teen Club: Tuesdays from 4:30 – 6:30 pm; 128 participants.
 - Total attendance for the month at Carver Sports was 1,773.

Therapeutic Programs/Events

- Bowling practice: Mondays at 5:30 pm at the Albany Bowl-A-Rama; 159 attendees.
- Tyechia Luster, an ARPD Special Olympic athlete, competed as a member of “Team Georgia” in the Special Olympics USA Games in New Jersey the week of

June 16-20. She brought home 1-silver medal and 2-bronze medals from the Bocce competition.

Summer Playgrounds

- Number of participants for the month of June at C.W. Heath Park: 524.
- Number of participants for the month of June at Gordon Park: 601

Summer Meals

- Number of breakfast meals served to Thornton Community Center under the DCSS Seamless Summer Program 2014: 80 meals for the month of May and 655 meals for the month of June.
- The approximate number of lunch meals served to participants at the ARPD sites under the DCSS Seamless Summer Program-2014: 7,313 meals for the month of June.

Aquatics Programs:

- Number of Pool registration for Recreational Swim: 395.
- Number of Group Swim Lessons registration: 125.
- Number of Water Exercise registration: 30

Civic Center & Municipal Auditorium

Arena

- Bruce Bruce Comedy show was held June 21 with 597 attendees.

Meeting Rooms

- Phoenix Scholarship Ball was held June 7 with 240 attendees.
- Senior Citizens Prom was held June 20 with 100 attendees.

Municipal Auditorium

- A Commercial shoot was held at the Auditorium on June 26 with 20 attendees.
- Total attendance for the month of June was 957.

Transit

Training/Meetings

- Completed monthly National Transit Database (NTD) reporting
- Director attended meeting on Compressed Natural Gas (CNG)
- Conducted weekly staff meetings
- Conducted to operator's meetings

Capital & Operating Grants

- Submitted reimbursement requests to the Georgia Department of Transportation
- Received grant reimbursements from GDOT
- Preparing for Triennial Audit with GDOT

Ridership

- Fixed-route ridership for the month was 85,253 passenger trips

The Honorable Mayor and
Board of City Commissioners
July 31, 2014
City Manager's Report

- Revenue: \$41,338

Other

- Reviewed and prepared Multimodal Program
- Conducted meetings on ARRA purchases
- Preparing Customer Service Plan
- Selected consultant for Transit Development Plan (TDP)
- Received 11 outsourced repairs

WTB/lb

xc: All Department Heads
City Commissioners