

## Dougherty County Beer/Alcohol License Application Process

1. Applicant picks up application form at County Commission Office, Room 540, 222 Pine Avenue. After form is completed, and notarized, applicant returns it to Commission Office.
2. Application is faxed to Dougherty County Police for background check.
3. If beer/alcohol has never been **sold** at that location, applicant must advertise for 2 weeks in the Albany Herald that they are applying for alcohol license at this location. If this is a new license for **consumption** of beer or wine, applicant must advertise for 4 weeks in the Albany Herald.
4. Upon completion of background check, County Commission reviews and either approves or denies request.
5. If approved, applicant is notified and the permit process is completed at the City Treasurer's Office, 240 Pine Avenue.

**This process typically takes 3-4 weeks.**