



DON CHEEK, CHIEF
PHONE (229) 430-6604

**DOUGHERTY COUNTY
POLICE DEPARTMENT**
2106 HABERSHAM ROAD
ALBANY, GEORGIA 31701-3906



PATROL/TRAFFIC DIVISION
PHONE (229) 430-6600
INVESTIGATIVE DIVISION
(229) 430-6603
FAX (229) 430-6605

**NOTIFICATION AND AUTHORIZATION FORM
FOR EMPLOYMENT CREDIT REPORT**

I authorize the Dougherty County Police Department or it's agents to obtain a credit report on me through the credit reporting agency of its choice. If employed, I further authorize the Dougherty County Police Department or it's agents to check my credit record, as needed, on a continuing basis as it relates to my employment.

If an adverse employment decision is made due totally or partially to the information on the credit report, the Dougherty County Police Department or it's agents will give me a copy of the credit report, a summary of my rights under the Fair Credit Reporting Act, and the source of the credit report so that I may contact them, if I wish.

Name: _____

Date: _____



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SECURITY AND PRIVACY ACT RELEASE REQUIRED FOR ALL APPLICANTS

NAME _____ SSN _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

D/O/B _____ PLACE OF BRITH _____

HEIGHT _____ WEIGHT _____ RACE _____ SEX _____

DRIVER'S LICENSE NUMBER _____ STATE _____

OTHER STATES IN WHICH YOU HAVE HAD A DRIVER'S LICENSE IN THE PAST TEN YEARS:

I hereby authorize your organization to release any and all information of a confidential and privileged nature from your files to the Dougherty County Police Department (Albany, GA) including, but not limited to my work records, my driving history, police records, and photo static copies if requested.

I understand that this information will be used to determine my qualifications for the position for which I have applied and/or for my continued employment. I further understand and also realize that the information so released will be held in the strictest confidence and may prove unfavorable to my being selected for the position or have an adverse affect on my present employment with Dougherty County, Albany, GA. This release will be in effect for pre-employment consideration and shall continue to be in effect as long as I am employed by Dougherty County Police Department (Albany, GA).

I, release your organization and/or designated representative(s) from any and all liability resulting from the disclosure of this confidential and privileged information.

DATE

SIGNATURE

Sworn to and subscribed before me at (city and state)

This _____ day of _____ 20____.

NOTARY
My commission expires: _____

(SEAL)

THEFTS

If you answer yes to any of the following questions, an explanation is required below

	YES	NO
Did you ever steal any money from an employer?	<input type="checkbox"/>	<input type="checkbox"/>
Did you ever steal anything from an employer?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever stolen any property or money from a fellow employee?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever deliberately "short changed" a customer?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever deliberately destroyed any property of an employee?	<input type="checkbox"/>	<input type="checkbox"/>
As an adult have you ever stolen anything from a store?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever altered a price tag in a store?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever forged a check?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever written a bad check?	<input type="checkbox"/>	<input type="checkbox"/>
Did you ever steal anything from a vehicle?	<input type="checkbox"/>	<input type="checkbox"/>
Did you ever act as a lookout when anyone else was stealing?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever used anyone's personal information i.e., social security number, date of birth, name, without their knowledge?	<input type="checkbox"/>	<input type="checkbox"/>

Explanations:

DRIVING RECORD

Do you have a valid driver's license?

If yes, list state and license number. _____

What classification and expiration date? _____

If you have ever possessed a drivers license other than listed above give the state(s) and license number(s).

DRIVING RECORD (CONT.)

List below all traffic citations you have received (except parking):

Location (city & state)	Date	Violation	Disposition

If you answer **YES** to any *of* the following questions, an explanation is required below:

	YES	NO
Has your license ever been suspended or revoked?		
Have you ever been refused a driver's license by any state?		
Has your auto insurance ever been cancelled?		
Were you ever denied auto insurance?		
Did you ever obtain a driver's license under another name?		

EXPLANATIONS:

CRIMINAL HISTORY

If you answer **YES** to any *of* the following questions, an explanation is required below:

	YES	NO
Have you ever been arrested or convicted of a crime (excluding minor traffic offenses)?		
Have you ever pled guilty or nolo contendere to a crime (excluding minor traffic offenses)?		
Were you ever arrested as a juvenile?		
Have you ever been sentenced to incarceration?		
Have you ever been placed in a police lineup?		
Have you ever been placed on probation?		
Have you ever been placed on parole?		
Have you ever been placed in a holding cell?		
Have you ever been placed in a military stockade?		
Have you ever been placed in a disciplinary school?		
Have you ever been questioned by police as a suspect in a crime?		

EXPLANATIONS:

CRIMINAL HISTORY (CONT.)

Have you ever committed or participated in any of the following crimes or offenses. The question applies even though you may not have been arrested, detected or apprehended. If you answer **YES** to any of the following questions, an explanation is required below.

	YES	NO		YES	NO
Murder			Hit and Run		
Voluntary Manslaughter			Shoplifting		
Involuntary Manslaughter			Theft of Motor Vehicle Parts		
Aggravated Assault			Robbery		
Battery			Armed Robbery		
Kidnapping			Forgery		
False Imprisonment			Credit Card Fraud		
Hijacking			Computers for Fraud		
Child Abuse			Unauthorized access to computers		
Vehicular homicide			Impersonation of public officer		
Rape			Obstruction of an officer		
Aggravated Sodomy			Giving False name/address		
Statutory Rape			False report of a fire		
Child Molestation			Conceal a death of a person		
Beastiality			Escape		
Necrophilia			Perjury		
Public Indecency			Tampering with evidence		
Prostitution			Treason		
Pimping			Advocate overthrow of the Gov't		
Bigamy			Riot		
Incest			Inciting a riot		
Cruelty to animals			Terroristic Threats/acts		
Burglary			Peeping Tom		
Criminal Damage to property			Violation of oath		
Vandalism			Commercial Gambling		
Setting Fires			Dog Fighting		
Arson			Pornography		
Theft by Taking			Sexual exploit of children		
Theft by Deception			Bribery		
Theft by Conversion			Theft of lost or mislaid property		
Theft of Services			Inhalation of model glue		
Trafficking of illegal drugs			Driving Under the Influence of alcohol		
Driving on revoked driver's license			Illegal possession of sawed off weapons		
Criminal possession of explosives			Use of fictitious name to obtain prescription drugs		
Theft by receiving stolen property					
Illegal possession, manufacturing, and distribution of illegal drugs or marijuana					

EXPLANATIONS:

DRUGS

For each of the following drugs, check the appropriate column(s) below:

	USED	SOLD	NOW USING	PURCHASED	PRESCRIPTION
A'					
Amphetamines					
Angel Dust					
Barbiturates					
Beauties					
Benzedrine					
Biphetamine					
Blues					
California Turnarounds					
Cloud					
Cocaine					
Codeine					
Crack					
Crank					
Darvon					
Demerol					
Dennie					
Dexedrine					
Dilaudid					
Downers					
Ecstasy					
Equanil					
GHB					
Glue					
Hash Oil					
Hashish					
Heroin					
Icacide					
Librium					
LSD					
Ludes/Quaaludes					
Marijuana					
MDA					
Meperidine					
Mescaline					
Methadone					
Methaqualon					
Morphine					
Mushrooms					
Nembutal					
Opium					
Oxycodone					
PCP					
Percodan					
Peyote					
Phenobarbital					
Preludin					
Psilocybin					

DRUGS (CONT.)

	USED	SOLD	NOW USING	PURCHASED	PRESCRIPTION
Reds					
RJS					
Seconal					
Snort					
Soaper/Sopes					
Speckile Bird					
Speed					
Steroids					
STP					
Talwin					
Tallinn/PHZ					
Tees					
Thai Stick					
THC					
Tylox					
Uppers					
Valium					
White Cross					
Yellow Jackets					
Other					

EXPLANATIONS:

I hereby certify that the foregoing statements are true to the best of my knowledge, and hereby grant Dougherty County permission to verify such statements (including employers). I understand that any false statement OR omission of fact is sufficient reason for rejection/dismissal of employment.

If hired, it is understood that I will be an employee at will, subject to dismissal at any time with OR without cause and that I may at any time terminate my employment.

DOUGHERTY COUNTY IS A DRUG-FREE WORKPLACE

Signature: _____ Date: _____